

# The CHILDREN'S THEATRE Company

Kerry Arthur Onxley, Artistic Director

## Information / Data Sheet

Date of Registration						
Name of Student						
Parent / Guardian						
Student's Birthday						
Student's Age & Grade						
School Attending						
Home Phone						
Mom Cell						
Dad Cell						
Student Cell						
Other Phone						
Mother's Occupation						
Work Phone						
Father's Occupation						
Work Phone						
Home Mailing Address						
City, State Zip						
Parent Email (Mom)						
Parent Email (Dad)						
Student Email						
T-Shirt Size	CS (6-8)	CM (10-12)	CL (14-16)	AS	AM	AL
Check One	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Place a check mark next to the appropriate class. You will only be billed for the onetime fee. Tuition is paid monthly.						
Storybook Drama 3 ½ - 4 Years Old \$150 One time fee	<input type="checkbox"/>	Creative Dramatics 5-8 Years Old \$110 Signup (One time) \$50 per month	<input type="checkbox"/>	Stage Works 9-18 years old \$120 Signup (One time) \$60 per month	<input type="checkbox"/>	<input type="checkbox"/>
<b>Payment Information: We accept Credit Cards (VISA, MASTERCARD, AMERICAN EXPRESS &amp; DISCOVER), Check (Payable to The Children's Theatre Company), or Cash</b>						
Name						
Address						
City, State ZIP						
Phone						
Credit Card #						
Verification Code (3 digits on back of card)			Expiration date			

I give my permission for my child to be photographed and / or recorded on video in connection with Children's Theatre activities. I understand that all photos and videos will become property of The Children's Theatre Company. These recordings will be used for the CTC website, classroom presentations, educational and promotional videos, CD-ROM's, etc. about theatre. I further agree that any further reproductions may also be published and distributed to the general public.

I have received a copy of the CTC RULES/POLICY. I have read & reviewed the RULES/POLICY carefully. I accept the responsibility for following these RULES/POLICY and fulfilling the requirements.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

# Official Class Rules & Policies

PLEASE READ CAREFULLY AS THE CLASS RULES & POLICES ARE EDITED EACH SEASON.

## Creative Dramatics (5 to 8 years)

It is the responsibility of the parent to read and follow the CTC Policy below.

### ATTENDANCE FOR ACTING CLASS

The Children's Theatre Company believes in teaching commitment and responsibility to its students. Attendance and promptness are very important to both of these. **THE STUDENTS MUST ARRIVE APPROXIMATELY 10 MINUTES BEFORE THEIR ACTING CLASS TO PREPARE FOR THE REHEARSAL!** If for some reason the student cannot make a rehearsal, it is asked that the person contact the Theatre Director IMMEDIATELY (337-433-7323, please leave a message on the machine). CTC follows the Calcasieu Parish School holiday schedule unless noted otherwise.

### REQUIREMENTS FOR ACTING CLASS

**ALL STUDENTS ARE EXPECTED TO FOLLOW THESE REQUIREMENTS FOR EACH CLASS!**

- Warm-ups or shorts should be worn to class.
- CTC Shirt must be worn to all classes!
- Comfortable tennis shoes should be worn.
- Jeans, capris, jumpers, skorts, street clothes or hats are NOT allowed! No hard sole shoes/dress shoes, sandals, or flip flops.
- No jewelry, watches, necklaces or bracelets allowed!
- Girl's hair should be worn in a bun or braided and pulled from the face. Boy's hair that is long and bothersome must be worn in a bandana.
- When students arrive to rehearsal/class they MUST sit in the hall & remain quiet.
- It is the responsibility of the student and the parent to memorize all music and lines for class.

### RULES & POLICIES

- There are NO REFUNDS on tuition or fees. Tuition is due in full at the first class of each month. A 10.00 Late Fee is applied when tuition is not paid on time.
- NO drinking, eating, or chewing gum allowed in any theatre Space.
- Cell phones must be turned OFF and stored in acting bags. Cell phones may NOT be used at any CTC event at ANYTIME. Cell phones will be confiscated! Parents may collect them at the theatre office.
- Students and Parents should read ALL notes posted or distributed as they contain important production information.
- CTC operates as a year long acting school; therefore, assuming the student is registering for a year of lessons. Additionally, the Company discourages students from auditioning during this time with outside theatres. This same practice is used with many dance studios. Tuition remains monthly.

### COSTUME FEES

Costume Rental Fees are sometimes applied. COSTUMES REMAIN THE PROPERTY OF THE CHILDREN'S THEATRE COMPANY AND CANNOT BE TAKEN HOME! Costume fees vary per season and per actor. There are no refunds.

I have read and understand the policies and rules for The Children's Theatre Company. I agree to take full responsibility in following these policies and rules.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date